

**PROJECT COORDINATION UNIT (PCU)**  
**ASSAM AGRICULTURAL COMPETITIVENESS**  
**PROJECT (AACP)**  
**IDA Cr. 4013**



**ARIASP SOCIETY**

(An Autonomous Body of Government of Assam)

Agriculture Campus, G.S. Road,

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No. AACP/37/04/PCU/6

Dated Guwahati the June 10, 2005

**From** :- Dr. Ravi Kota, IAS  
Project Director, ARIASP Society.

**To the** :- 1. Director, Agriculture Dept. / A.H. & Vetty. Dept. / Dairy Development Dept. / Fisheries Dept. / Sericulture Dept.  
2. Principal Chief Conservator of Forest, Assam  
3. Chief Engineer, PWD (AACP)/ Chief Engineer, Agriculture.  
4. Director Research, Assam Agricultural University, Jorhat, Assam.

**Sub.** :- AACP : Draft **Procurement Manual**.

Sir,

With reference to the above, I am to inform you that as per provision in the Project Appraisal Document (PAD) for AACP at page 13, 52 and at page 54 it is mentioned that - "A procurement manual will be prepared by the PCU within six months of the project launch, to be used as a reference and as training material"- "It is also agreed that a procurement manual will be prepared by the PMU within six months of the project launch. This will be helpful for Government staff as well as community as reference and training material" - ".....shall be incorporated in the procurement manual to be prepared in consultation with the Bank" respectively

In the light of the above a draft 'Procurement Manual' for AACP has been prepared and enclosed enclose herewith for your information and strict adherence to the same in all procurements under the Project, pending finalization.

In this connection, I am also to request you to provide suggestions, if any, within 10 (ten) days from the date of issuance of this letter or else we will presume that you have no comments to offer and the same will be finalized, in consultation with the World Bank.

Encl. As stated above

Yours faithfully,

(Dr. Ravi Kota, IAS)

Project Director, ARIASP Society.

**Memo No. AACP/37/04/PCU/6-A**

**Dated Guwahati the June 10, 2005**

**Copy for favour of information along with a copy of the a Procurement Manual to the:**

1. APC & Chairman, ARIASP Society, Dispur, Guwahati-6.
2. Commissioner & Secretary to the Govt. of Assam, Planning & Development Dept./ Finance Dept.

**Copy for favour of information and necessary action, along with a copy of the Procurement Manual to the:**

3. Commissioner & Secretary to the Govt. of Assam, Agriculture Dept. / A.H. & Vetty. Dept. / Fisheries Dept. / Handloom Textile & Sericulture Dept. / Forest Dept.
4. Commissioner & Spl. Secretary to the Govt. of Assam, PWD.

**Internal - with soft copy of the Procurement Manual ( in Shared folder of PE) to:**

5. Eco (B)-Agri Coordinator/ Eco (G)-Livestock Coordinator/ Anthro-Social Development Specialist/ PE-Procurement Engineer cum Road Corordinator/ AO- Chief Financial Controller/ Environmental Specialist/ Asstt. Accounts Officer (Reimbursement)/ Asstt Procurement Engineer/ Office Manager/ Civil Work Adviser/ Market Advisor/ Environmental Consultant (C)/ Environmental Consultant (B)/ Assistant Social Dev. Specialist (G)/ Assistant Social Dev. Specialist (B)/ MIS Section/ M&E Consultant- for information & to ensure adherence.

**Copy to World Bank with a copy of the Procurement Manual to-**

6. Mr. Robert S. Epworth, Task Leader, AACP, The World Bank, 70 – Lodi Estate, New Delhi – 110003.
7. Mr. Prabir Joardar, Sr. Irrigation Specialist & Co-Task Leader, AACP, The World Bank, 70– Lodi Estate, New Delhi – 110003.
8. **Mr. DJ Baxi, Sr. Procurement Specialist, the World Bank, South Asia Regional Procurement Hub, 37, Golf Links, Archbishop Makarios Marg, New Delhi- 100 003.**

With kind request to furnish comments/ observations on the draft Procurement Manual at an early date so that the same can be finalized.

P.D., ARIASP Society