

Chapter-2 (Manual-1)

Particulars of Organization, Functions and Duties

2.1. Objective/purpose of the Gauhati Medical College:

- a) Education & Research in Medical Sciences- graduate(MBBS) and post-graduate medical education and training , with efforts to bring the standard of Medical Education to the top level
- b) Education and training in other allied courses like Diploma in Pharmacy, different Nursing courses, Physiotherapists', Radiographers', E.C.G . Technicians', Laboratory Technicians' training
- c) To provide better and advanced treatment with latest technology to the suffering community- covering prophylactic, curative and rehabilitative medical care.
- d) Social services of various nature.

2.2. Mission/ Vision Statement of the Gauhati Medical College:

Health for all.

Remove grief & sorrow from the ailing community.

2.3. Brief history of Gauhati Medical College and context of its formation:

Gauhati Medical College is a premier medical institution in the entire North-East region. Situated at the beautiful Narakachal Hill in the heart of the city of Guwahati, it has enjoyed a prestigious status in the country for its brilliant academic performances and excellent care for the suffering community. Every year it is imparting training for 156 graduates and more than 110 post-graduates, including super-specialities, in various branches of medical science. The Gauhati Medical College Hospital is having all the speciality and almost all the super- speciality departments. A large number of patients are coming to this institution for advanced treatment not only from all over the North-East region but also from neighbouring countries. It is a very big hospital with a capacity of more than 1500 beds and over 1000 patients are treated daily in the Out Patient Departments. This great medical institution has a glorious past.

This premier institution was first started in the vacant buildings of the **Govt. Ayurvedic College at Jalukbari**, Guwahati with 60 students for Gauhati Medical College and 40 students for Silchar Medical College as a twin college in August 1960. **Dr.S.N.Sarma**, the then Principal and Supdt. of the Assam Medical College & Hospital, Dibrugarh was entrusted with the responsibility to make all necessary arrangements for starting the preclinical classes at Jalukbari and also for taking necessary steps for establishment of the proposed medical colleges at Gauhati and Silchar in addition to his duties in the AMC,Dibrugarh.Accordingly the vacant Ayurvedic College buildings at Jalukbari were taken over and arrangements were started by August,1960. **On the 20th September, 1960**, the functioning of the Gauhati Medical College was formally inaugurated.

The Gauhati Medical College(GMC) took its start under the stewardship of **Professor I. Jahan** from October,1960 to June,1961. Professor S.N.Sarma was transferred from AMC, Dibrugarh and he took over the charge of the Office of the Principal, Gauhati Medical College on 3rd June,1961.

Professor S.N.Sarma was the founder Principal of the Gauhati Medical College and he took great interest in the construction of the permanent college and hospital complexes.

Meanwhile, the Silchar Medical College was inaugurated in its permanent building at Ghungoor on 15th August, 1968 and thereby the twin got separated. **Dr. Rudra Goswami** was put in charge of the *Silchar Medical College*.

Preclinical classes were started from 10th October, 1960. Members of the teaching staff were sent from Assam Medical College, Dibrugarh and they were;

1. **Dr. I. Jahan** - Prof. of Physiology and Prof. in-charge for day to day works.
2. **Dr. O. Lyngdoh** - Prof. of Anatomy and to look after the official works.
3. **Dr. P. Goswami** - for Biochemistry.
4. **Mr. Narayan Deka** - joined as Asstt. Prof. of Chemistry.

Paraclinical and clinical departments were started in the Civil Hospital Campus at Panbazar, Ulubari Maternity Home, Emigration Hospital (later on Infectious Diseases Hospital) and T.B. Hospital at Birubari, Guwahati as and when they became available. The members of the teaching staff were brought from Assam Medical College, Dibrugarh with the following members as the heads of the respective departments :

Dr. L.M. Kakati - Pathology Deptt., **Dr. Alimuddin Ahmed** - Pharmacology Deptt., **Dr. D.C. Choudhury** - Medicine Deptt., **Dr. J. Mahanta** - Surgery Deptt., **Dr. R.K. Das** - Obstetrics & Gynaecology, **Dr. L.C. Dutta** - Ophthalmology Deptt., **Dr. S.N. Sarma** (Principal, GMC) - E.N.T., **Dr. P.C. Changkakati** - Radiology Deptt., **Dr. Cheniram Dutta** - Asstt. Prof. in Social & Preventive Medicine, **Civil Surgeon, Guwahati** - Forensic Medicine Deptt.

Due to non availability of a qualified person for professorship in SPM, the Medical Council of India permitted **Dr. E. Lyngdoh**, Professor of Medicine to be in-charge of the SPM deptt. as its head. Later on **Dr. A.C. Patowary** took over as its head. **Dr. G.C. Medhi** took over as the Head of the Deptt. of Forensic Medicine from the Civil Surgeon, Guwahati.

In September, 1968 the permanent building of the Gauhati Medical College under process of construction was inaugurated by the then Governor of Assam **Mr. B.K. Nehru**. On 20th September, 1968 the then Chief Minister of Assam **Mr. B.P. Chaliha** laid the foundation stone of the hospital by the side of the college main building at Narakachal hill.

The Gauhati Medical College was inspected by *Medical Council of India* on every first examination of the first batch, that is, the first, second and final MBBS held in 1962, 1964 and 1965 respectively. There were inspections also by the Gauhati University, to which GMC is affiliated, in 1961, 1964 and 1968. **Dr. C.S. Patel**, the then President of the Medical Council of India inspected the GMC from 15th to 18th March, 1966. He was very much impressed with the progress of the Institution and permitted to start Post Graduate courses in GMC.

The new hospital at its permanent site at the Narakachal foot hill started functioning since 1984.

2.4. Duties of the Gauhati Medical College:

- a) Teaching and Research in Medical Sciences- Graduate (MBBS) and various Post-Graduate medical courses.
- b) To provide better and advanced treatment to patients- prophylactic, curative and rehabilitative- including different super-speciality services through its teaching hospitals.

- c) To provide other training courses: like-
- i) Two years Diploma in Pharmacy (Institute of Pharmacy, attached to the Gauhati Medical College, Guwahati.)
 - ii) Three years G.N.M. Training Course.
 - iii) One and a half year A.N.M. Training Course.
 - iv) One year Laboratory Technicians' Training Course.
 - v) One year Radiographers' Training Course.
 - vi) One year E.C.G. Technicians' Training Course.
 - vii) One year Physio-Therapists' Training Course.

2.5. Main activities/functions of Gauhati Medical College:

- a) Teaching of graduate (MBBS), post-graduate and other trainee students by arranging lecture classes, practical classes, clinics, tutorials, group discussions, seminars, symposia, guest lectures etc.
- b) To organize counseling for admission into graduate (MBBS/BDS), postgraduate and other courses and conduct various examinations of its affiliated university.
- c) Rendering advanced speciality and superspeciality treatment to a large no. of patients through its outdoor, indoor, 24-hours emergency & casualty services, Operation Theatre, Laboratory, Blood Bank, Radiological services, carrying out of post-mortem examinations etc.
- d) Holding of various sporting events, Promote music and other forms of arts & culture amongst the students and its faculty in order to have all round development.
- e) Publication of the Journal of the Gauhati Medical College every year promoting scientific and literary talents of the students, faculty and others.
- f) Various forms of Social services.

2.6. List of services provided by the Gauhati Medical College with a brief write-up on them:

1) Education & Research:

A) Graduate Education

Degree Awarded: M.B.B.S.

Duration of the Course: Five and a half years, which includes one year internship.

Major subjects: Anatomy, Physiology, Biochemistry, Pharmacology, Pathology, Microbiology, Forensic & State Medicine, Community Medicine, Medicine, Surgery (which includes Orthopedics), Pediatrics, Obstetrics & Gynecology, Ophthalmology & Otorhinolaryngology.

University Of Affiliation: Gauhati University.

Medical Council of India **recognizes MBBS Degree.**

Total Number of under graduate admissions per annum: 156.

Method of Selection: Entrance test conducted by All India and State level selection bodies.

B) Post Graduate Education:

Degree and Diploma in different Subjects :

Method of Selection: Entrance tests conducted by All India and state level selection bodies.

Duration of Post Graduate course: Degree 3 years; Diploma 2 years.

For Postgraduate (Degree) studies: Thesis is compulsory.

Distribution of No. of Seats in different subjects are:

Subjects	Degree Awarded	Diploma Awarded	No. of Seats	
			Degree	Diploma
Anatomy	MS	-	4	-
Anesthesiology	MD	DA	4	6
Biochemistry	MD	-	4	-
Community Medicine	MD	-	2	-
Dermatology	MD	-	2	-
ENT	MS	DLO	4	2
Forensic Medicine	MD	DFSM	2	2
Medicine	MD	-	10	-
Microbiology	MD	-	4	-
Obstetrics & Gyne.	MS	DGO	8	6
Ophthalmology	MS	DO	6	4
Orthopedics	MS	-	2	-
Pathology	MD	DCP	4	5
Pediatrics	MD	DCH	3	4
Pharmacology	MD	-	2	-
Physiology	MD	-	4	-
Psychiatry	MD	-	2	-
Radio Diagnosis	MD	-	4	-
Surgery	MS	-	10	-

2) Hospital Services:

Out Patient Department(OPD) Services, Indoor Services, Superspeciality Services, Emergency Services, Various Laboratory Services, Radiological Investigations, etc are extended in its hospital.

Visit Website <http://gmchassm.gov.in> for details of hospital services.

2.7. Organizational Structure Diagram at various levels namely State, directorate, region, district, block etc. :

Deptt. of Health & Family Welfare, Govt. of Assam
(Dispur, Guwahati-6, Assam)

Directorate of Medical Education, Assam,
(Housefed complex, Dispur, Guwahati-781006)

Gauhati Medical College,
(Narakachal, Guwahati-781032, Kamrup)

2.8. Expectation of the public authority from the public for enhancing its effectiveness and efficiency:

- a) Public should make full use of the facilities provided by the Gauhati Medical College,
- b) While availing the facilities everyone should see that the institution remains neat and clean and any of its public property is not damaged,
- c) Invite valuable suggestions and constructive criticism from the public for enhancing its effectiveness and efficiency.

2.9. Arrangements and methods made for seeking public participation/contribution:

- a) Holding of public meetings involving all sections of the public .
- b) Use of various information media like News papers, TV, Radio, Internet website (<http://gmchassam.gov.in>), etc,
- c) Display of banners, posters and distribution of booklets etc.
- d) Observation of its annual foundation day on the 20th September every year and appraise the public about its progress, shortfall etc
- e) Publication of the Journal of the Gauhati Medical College every year ventilating its scientific and literary activities and also including writings from prominent citizens.
- f) Arrange street processions with play cards and distribution of leaflets, hold street corner meetings and drama etc involving various celebrities to appraise the public about AIDS, Blood Donation, Eye Donation etc.

2.10. Mechanism available for monitoring the service delivery and public grievance resolution:

- a) College Council Meetings,
- b) Governing Body Meetings,
- c) Hospital Management Society Meetings,
- d) Annual Meeting of students, faculty and public,
- e) Examining various records of the hospital and college sections,
- f) Meetings convened from time to time by the Principal-cum- Chief Supdt, involving HODs and other faculty, students, guardians and other sections of the public.
- g) Placement of complaint/suggestion boxes at various places of the institution and examination of the complaints/suggestions etc.

2.11 Address of the main office and other offices at different levels:

- A) Office of the Principal-cum-Chief Superintendent,
Gauhati Medical College
P.O.: Narakachal, Guwahati, Kamrup,
PIN: 781032
- B) Office of the Superintendent,
Gauhati Medical College Hospital,
P.O.: Narakachal, Guwahati, Kamrup,
PIN: 781032
- C) Office of the Director of Medical Education, Assam
Housefed complex,
P.O.: Dispur, Guwahati, Kamrup, PIN: 781006.

D) Office of the Commissioner & Secretary to the Govt. of Assam,
Deptt. of Health & family Welfare,
P.O.: Dispur, Guwahati, Kamrup,
PIN: 781006.

2.12. Morning hours of the Office: (As per the office hours of the Govt. of Assam offices):

A) Office of the Principal-cum-Chief Superintendent,
Gauhati Medical College: **10.00 AM**

Closing hours of the Office:

A) Office of the Principal-cum-Chief Superintendent,
Gauhati Medical College: **5.00 PM**

The Principal's office remain closed on all Sundays, Second & Fourth Saturdays and Govt. of Assam holidays.